

**JODY M. THATCHER**  
**WILTON TOWNSHIP CLERK**  
Wilton Township FOIA Officer  
32065 S. Warner Bridge Rd., Wilmington, IL 60481  
wiltontownship@gmail.com

**WRITTEN REQUEST  
FOR INSPECTION AND/OR COPIES OF RECORDS**

Date: \_\_\_\_\_

I hereby request to inspect  copy\*  the following records:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use additional sheets if needed – PLEASE PRINT)

\* There is no copying fee for the first 50 black and white standard-sized copies. The fee for additional copies is 15¢ per page. Actual cost will be charged for copies of documents not of standard size, and for the recording medium (e.g., compact disk, tape, DVD), when applicable.

Is this request for a commercial purpose?  Yes  No

If yes, what is the purpose of this request? \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Printed Name of Requester

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
E-mail

**DO NOT WRITE IN THIS SPACE**

**Date Received by Township**

Inspection request granted on \_\_\_\_\_, at \_\_\_\_\_ am/pm

Copies were mailed/presented on \_\_\_\_\_

\_\_\_\_\_  
Number of Copies

\_\_\_\_\_  
Copies @ \$.15

\_\_\_\_\_  
Additional Cost

\_\_\_\_\_  
Total Cost

Payment Received: \_\_\_\_\_ By: \_\_\_\_\_